



**REQUEST FOR QUALIFICATIONS (RFQ)  
On-Call Construction Management and Inspection Consulting Services**

**RFQ CLARIFICATIONS  
March 11, 2021**

The following information is being provided as clarification to formally submitted questions from prospective proposers received between February 17 and March 3, 2021.

Question 1: Can you clarify if the scope of services under the City's RFP will include special inspection and materials testing. I read under the 1<sup>st</sup> paragraph of Section 3, Scope of Services, that firms "may be responsible.....and coordinating materials and special inspections." I interpret that to mean that the CM / Inspection firms under this on-call will coordinate special inspection and materials testing firms that are under a separate contract with the City and those services are not to be included in our submittal.

**Response:**

**You may wish to list subconsultants with whom you have a working relationship to provide materials testing and special inspection services. However, it may not be possible to list every type of specialty service that may become needed. In those cases, the City may directly retain the special inspection and materials testing firm for the Proposer to coordinate or subconsultants may need to be brought on as needed.**

Question 2: *Firm Name* would be very interested in providing Public Works Inspection services for private development and other encroachment permit related projects. However, we don't have the capacity to perform Construction Management. Would you consider a proposal for just the inspection services as part of that RFP?

**Response:**

**Yes, please provide a proposal for services that your firm can best provide.**

Question 3: Section 3, Scope of Services, lists six (6) areas of work the Consultant may be asked to perform. Are Proposers required to include all six (6) service areas in their response? Or can only a portion of the six (6) services be included?

**Response:**

**Proposers are not required to provide all six service areas. Please tailor your proposal to match the services your firm can best provide.**

Question 4: What firms have current on-call contracts (or are on the on-call list) for these services?

**Response:**

**Firms that are currently on the City's on-call list for construction management include 4Leaf, Bellecci, Cooper Pugeda Management, CSG, The Hanna Group, Park Engineering, Swinerton, TRC/Vali Cooper & Associates.**

Question 5: Is there a list available of projects that the City is currently considering for management under this on-call?

**Response:**

**The City anticipates various development projects to begin construction in 2021 or 2022, including but not limited to:**

- **500 Sylvan Avenue,**
- **111 San Bruno Avenue, and**
- **1400-1450 Bayhill Drive.**

**The City also anticipates various City Capital Improvements Projects to being construction in 2021 or 2022, including but not limited to:**

- **Lake and Sneath water pump stations,**
- **Whitman and Princeton pump station generators,**
- **Crestwood pump station and force main replacement,**
- **Various water, sewer, and storm main replacement,**
- **Street and parking lot pavement rehabilitation, and**
- **Building facilities projects.**

**Some projects may be managed by City staff as resources allow.**

**Some projects may require a secondary Request for Proposal process that may be sent to some or all consultants on the on-call list for construction management and inspection services. Depending on the number and qualifications of the on-call consultants, some project proposals may be solicited publicly.**

Question 6: Attachment 1 - 5. Team Experience: please confirm that information to be included for each project is: Firm name, location, brief description of services, date of services provided and contact information (email, phone number)

**Response:**

**Information to be included for each project is correct as listed. Firm name could also be the client name.**